

ELECTRICAL SERVICE ORDER

AMERICASMART REAL ESTATE, LLC

240 Peachtree Street, N.W, Suite 2200

Atlanta, Georgia 30303 (Email: hclark@imcenters.com)

Phone (404) 220-2244 • Fax (404) 220-2135

LOCATION: BLDG 1 • BLDG 2 • BLDG 3 • FLOOR: _____

- FULL PAYMENT IN U.S. DOLLARS **MUST** ACCOMPANY ORDER TO RECEIVE ADVANCE RATE. (NO EXCEPTIONS)
- FULL PAYMENT **MUST** BE RENDERED PRIOR TO OPENING OF EVENT.
- PAYMENT IS NON-REFUNDABLE ONCE SERVICE HAS BEEN INSTALLED.
- **REVIEW NEXT PAGE FOR TERMS AND CONDITIONS.**
- <EFFECTIVE YR2023>**

FULL NAME OF EVENT

EVENT DATES

BOOTH NO.

EXHIBITOR NAME

PHONE

FAX

ADDRESS

CITY, STATE ZIP

EMAIL ADDRESS

120-VOLT ELECTRICAL SERVICE SUPPLIED BY SINGLE OUTLET EXTENSION CORD

NOTE: A SEPARATE OUTLET MUST BE ORDERED FOR EACH LOCATION IN BOOTH WHERE EQUIPMENT IS TO BE LOCATED

QUANTITY	DESCRIPTION: 120 VOLT SERVICE ONLY (LABOR INCLUDED)	ADVANCE RATE	FLOOR RATE	AMOUNT
_____	0-500 WATTS.....	\$115.00	\$172.00	\$ _____
_____	501-1000 WATTS.....	\$135.00	\$202.00	\$ _____
_____	1001-1500 WATTS.....	\$165.00	\$247.00	\$ _____
_____	1501-2000 WATTS.....	\$205.00	\$307.00	\$ _____
_____	SINGLE OUTLET EXTENSION CORD, POWER NOT INCLUDED.....	\$75.00	\$75.00	\$ _____
_____	MULTI – POWER STRIP, POWER NOT INCLUDED.....	\$80.00	\$80.00	\$ _____

208-VOLT ELECTRICAL SERVICE: SERVICE OVER 100 AMPS PRICED UPON REQUEST

NOTE: MANDATORY LABOR CHARGE NOT INCLUDED – PRICED BY FACILITY; TRANSFORMERS AVAILABLE – PRICED UPON REQUEST

QUANTITY	DESCRIPTION	VOLTAGE	PHASE	NEUTRAL REQUIRED	ADVANCE RATE		FLOOR RATE		AMOUNT
_____	20 AMP.....	_____	_____	_____	1 PHASE	3 PHASE	1 PHASE	3 PHASE	\$ _____
_____	30 AMP.....	_____	_____	_____	\$409.00	\$545.00	\$613.00	\$817.00	\$ _____
_____	60 AMP.....	_____	_____	_____	\$475.00	\$632.00	\$715.00	\$948.00	\$ _____
_____	100 AMP.....	_____	_____	_____	\$673.00	\$895.00	\$1008.00	\$1342.00	\$ _____
_____	200 AMP.....	_____	_____	_____	\$922.00	\$1506.00	\$1383.00	\$1869.00	\$ _____
UPON REQUEST					N/A	N/A	N/A	N/A	UPON REQUEST

FLOODLIGHTS: SERVICE CONNECTION FOR LIGHTS ONLY, NO OTHER USE AUTHORIZED

QUANTITY	DESCRIPTION: PLEASE INDICATE PLACEMENT	ADVANCE RATE	FLOOR RATE	AMOUNT
_____	PAR-38 LIGHT (EQUIVALENT TO A 90-WATT BULB)	\$120.00	\$180.00	\$ _____
_____	Each light can be individually directed			

PLEASE LIST BOOTH ITEM(S) THAT NEED ELECTRICITY: _____

LABOR: LABOR FOR ELECTRICAL WORK ON EQUIPMENT INCLUDING INSTALLING CORDS UNDER CARPET, REPAIRS, TRACING MALFUNCTIONS, ETC. WILL BE CHARGED IN ½ HOUR INCREMENTS (MINIMUM CHARGE – ½ HOUR)

QUANTITY	DESCRIPTION: MUST SUBMIT DESCRIPTION OF LABOR WITH ORDER	RATE	AMOUNT
_____HRS.	MONDAY – FRIDAY, 8:00 AM – 4:00 PM (except holidays)	\$65.00 PER HR.	\$ _____
_____HRS.	MONDAY – FRIDAY, 4:00 PM – 8:00 AM AND SATURDAY (except holidays)	\$75.00 PER HR.	\$ _____
_____HRS.	SUNDAY AND HOLIDAYS	\$85.00 PER HR.	\$ _____

TOTAL CHARGES: \$ _____

Payment Information: Payment by check or money order payable to **AmericasMart Real Estate, LLC** ("AmericasMart"). All checks must be drawn on U.S. banks. A service charge of \$20.00 will be assessed on all returned checks. Wire/ACH transfers for this service will not be accepted.

Check: _____ Money Order _____ Credit Card: VISA _____ MasterCard _____ (**AMEX/DISCOVER NOT ACCEPTED**)

Corporate Card: _____ Yes _____ No

Cardholder Name (PRINT): _____ Title: _____

Card Number: _____ Exp. Date _____ 3-Digit Code _____

Cardholder Billing Address: _____ City: _____ State: _____ Zip: _____

Amount to Charge: \$ _____ (write in the exact amount to charge)

I, the cardholder, authorize the amount specified above to be charged to my credit card for payment of electrical services by AmericasMart. I agree that the above information is correct. I understand that this amount is non-refundable and non-transferable in the event of a cancellation.

Cardholder's Signature (Required): _____ Date: _____

TERMS AND CONDITIONS

1. Advance orders must be received a minimum of fourteen (14) days prior to the Commencement Date of the Event.
2. Notification of cancellation must be received in writing a minimum of fourteen (14) days prior to the Commencement Date of the Event.
3. Payment in full must be rendered prior to the Commencement Date of the Event.
4. Credit will not be given for electrical service installed and not used.
5. All materials and equipment furnished by AmericasMart for this service order shall remain AmericasMart's property and shall be removed ONLY by agents or employees of AmericasMart at the close of the Event.
6. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment of special wiring. Requests for special services, including but not limited to, placing cords or relocating service (s) will include a labor charge.
7. Walls, columns, ceilings, and permanent building utility outlets/track(s) are not part of booth space and are not to be used by Exhibitors.
8. All equipment regardless of source of power must comply with federal, state and local laws, ordinances and safety codes.
9. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits prohibited.
10. Prices based upon current wage rates and are subject to change without notice.
11. Under no circumstances shall anyone other than AmericasMart agents or employees make electrical/lighting connections. Booths using any electrical or lighting services without payment received by AmericasMart will incur an additional \$10.00 penalty fee.
12. Special equipment requiring engineers or technicians for assembly, servicing, preparatory work and operation may be executed without AmericasMart agents or employees, however, all service connections and overload protections to such equipment must be made by AmericasMart agents or employees only.
13. All equipment must be properly tagged and wired with complete information, including but not limited to, type of current, voltage, phase, cycle, horsepower, etc.
14. Electrical Power for lights and displays will be turned on one hour prior to show opening time and off at show closing time daily.
15. Unless otherwise directed, AmericasMart agents or employees are authorized to cut floor coverings to permit installation of service.
16. All exhibitor's cords must be of the 3 wire grounded type. All exposed noncurrent carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
17. Requests for special voltage and/or other "Special Requirements" (see front page) must be received by AmericasMart at least thirty (30) prior to scheduled exhibitor arrival and move-in.

Questions regarding service should be directed to:

Attention: Trade Show & Event Operations
240 Peachtree Street, N.W., Suite 2200
Atlanta, Georgia 30303

PHONE: (404)220-2244 FAX: (404)220-2253

18. Exhibitor shall indemnify AmericasMart, its owners, agents, representatives and employees, and hold same harmless from and against all loss, claims, actions, damages, or liability for personal injuries and/or property damage arising from or out of the work performed in connection with this Agreement
19. Exhibitor agrees that AmericasMart, its owners, agents, and employees, shall not at any time or to any extent whatsoever be liable, responsible, or accountable for, and Exhibitor hereby releases AmericasMart and its owners, agents, and employees, and waives all claims of Exhibitor, against AmericasMart and its owners, agents, and employees for any injury, damage, theft or mysterious disappearance to Exhibitor's property, equipment, merchandise or business, whether direct or indirect, caused by or arising out of the work performed in connection with this Agreement.

In the event Exhibitor fails to pay any amount hereunder as and when the same is due and payable, AmericasMart shall be entitled to, and Exhibitor agrees to pay, interest on such unpaid amount at the same rate of eighteen percent (18%) per annum, together with all costs incurred by AmericasMart in collecting such amounts, including without limitation, AmericasMart's administrative costs (not to exceed five percent (5%) of the amount collected, and AmericasMart's Actual attorneys' fees.

STANDARD ELECTRICAL SERVICE AVAILABLE 120 VOLT, A.C., SINGLE PHASE.60 CYCLE 208 VOLT, A.C., SINGLE PHASE .60 CYCLE 208 VOLT, A.C., THREE PHASE.60 CYCLE SPECIAL VOLTAGE AVAILABLE ON REQUEST	SHOW GENERAL LOCATION OF OUTLETS IN BOOTH INDICATE BOOTH DIMENSIONS AND AISLE NUMBER <table style="width: 100%; border: none;"><tr><td style="width: 25%; text-align: center; vertical-align: top;">L E F T</td><td style="width: 25%; text-align: center; vertical-align: top;">REAR <div style="border: 1px solid black; width: 100px; height: 50px; margin: 10px auto; text-align: center; line-height: 20px;">STANDARD BOOTH</div>AISLE# _____</td><td style="width: 25%; text-align: center; vertical-align: top;">R I G H T</td><td style="width: 25%; text-align: center; vertical-align: top;">A I S L E # _____</td></tr><tr><td></td><td style="text-align: center; vertical-align: top;">AISLE# _____</td><td></td><td style="text-align: center; vertical-align: top;">AISLE# _____</td></tr></table>	L E F T	REAR <div style="border: 1px solid black; width: 100px; height: 50px; margin: 10px auto; text-align: center; line-height: 20px;">STANDARD BOOTH</div> AISLE# _____	R I G H T	A I S L E # _____		AISLE# _____		AISLE# _____	For ____, Inc. Use, Only Initiated: _____ Completed By: _____ Checked By: _____ Computer Input: _____ Comments: _____ _____ _____ _____
L E F T	REAR <div style="border: 1px solid black; width: 100px; height: 50px; margin: 10px auto; text-align: center; line-height: 20px;">STANDARD BOOTH</div> AISLE# _____	R I G H T	A I S L E # _____							
	AISLE# _____		AISLE# _____							

CONVENTION CENTER TELECOMMUNICATIONS & NETWORK SERVICES ORDER FORM
AMERICASMART® ■ ATLANTA - Technology Services
240 Peachtree St. NW Suite 2200, Atlanta, GA 30303
Email: itsales@andmore.com

Event Name: _____ Event Dates: _____

AmericasMart Building: 1 2 3 Floor: _____ Space Number: _____

CUSTOMER CONTACT INFORMATION

Contact Name: _____ Company Name: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Fax: _____

Email Address: _____ Onsite Cell: _____

WIRELESS INTERNET & NETWORK SERVICES

Free 5Mbps Wireless Internet Access is available on all convention, meeting, and events floors. Simply connect to the wireless network AmericasMart once you are onsite. If you need to pre-purchase dedicated Wi-Fi service for attendees or staff, please email itsales@andmore.com. If you require a dedicated, wired or wireless connection, please order one of the services below.

WIRELESS INTERNET SERVICES		DAILY RATE	QUANTITY	TOTAL
WIRELESS Internet: High Speed Internet Access (HSIA) Service				
11 – 99 users	Up to 100Mbps / Unthrottled	\$20 per user / \$25 per user		
100 – 299 users	Up to 100Mbps / Unthrottled	\$17 per user / \$22 per user		
300 – 499 users	Up to 100Mbps / Unthrottled	\$14 per user / \$19 per user		
500+ USERS	Up to 100Mbps / Unthrottled	\$10 per user / \$15 per user		
SUBTOTAL WIRELESS INTERNET SERVICES				
WIRED INTERNET & NETWORK SERVICES		DAILY RATE	QUANTITY	TOTAL
High Speed Internet Access (HSIA) 100Mbps		\$ 750.00		
High Speed Internet Access (HSIA) 500M - 1G		\$ 1,250.00		
PUBLIC IP ADDRESS		\$ 100.00		
INSTALLATION FEE (\$200.00 PER LINE ORDERED)		\$ 200.00		
SUBTOTAL INTERNET & NETWORK SERVICES				
Customer is responsible for supplying their own Laptop or PC. A Managed Switch is required for HSIA Wired devices. Customer also responsible for ordering the necessary electrical services.				
EXPEDITE FEE - ONLY IF ORDER IS RECEIVED AFTER DEADLINE*		\$ 100.00		
TOTAL TELECOMMUNICATION AND INTERNET & NETWORK SERVICES				

***IMPORTANT NOTE:** Orders must be received within two (2) weeks of the requested installation date. Any orders received after the deadline date will be charged an expedite fee. There are no refunds.

Interested in a technology service not on this order form. Please email itsales@andmore.com and we will try to accommodate your request.

I have read and understand the Client Service Agreement, and I authorize these services to be ordered.

Authorized Signature: _____ Date: _____

CLIENT SERVICE AGREEMENT

General Terms & Conditions

Any individual or entity receiving any product or service from AmericasMart Real Estate, LLC, (AMRE) shall hereafter be referred to as Client. By accepting products and/or services provided by AMRE, Client agrees to observe and abide by all of the provisions, terms, and requirements specified in this document.

Billing

AmericasMart shall bill Client for Services at the published rate prior to services rendered. If Client fails to return the modem and/or analog phone set on the disconnect date, AmericasMart shall bill client a lost modem fee and/or lost phone set fee.

Disclaimer of Liability

Client acknowledges that AmericasMart makes no warranty of any kind, expressed or implied, regarding the reliability or suitability for a particular purpose of its services. AmericasMart disclaims any warranty of merchantability or fitness for a particular purpose. Client acknowledges and understands that AmericasMart exercises no control over the nature, content, or reliability of the information delivered to Client from the Internet via AmericasMart. Client acknowledges that AmericasMart is not liable for any errors or interruption in Internet access service provided to Client, whether within or outside the control of AmericasMart. Under no circumstances shall AmericasMart be held responsible for damages or loss suffered by Client, including but not limited to special, incidental, consequential, or punitive damages, as a result of Client's or AmericasMart's or a third party's negligence, fault, misconduct, or failure to perform. Client acknowledges that Internet access service may be temporarily unavailable for scheduled or unscheduled maintenance, and for other reasons within and outside the control of AmericasMart. Under no circumstances do any such errors, loss, delays, loss of information, or interruptions in service nullify or modify this agreement or any other agreement or contract entered into by AmericasMart and Client. AmericasMart reserves the right to refuse or terminate service to Client at any time.

Client Responsibility

Client is responsible for protecting all account passwords and for any authorized or unauthorized use made of Client's account. Client agrees to comply with the rules appropriate to any network to which Client may gain access via the services of AmericasMart. Client acknowledges that any proprietary, confidential, or otherwise valuable information that Client desires to keep confidential should not be transmitted over any part of the Internet without encryption, nor reside without firewall protection on computers connected to the Internet. Client will not transmit or make available to the Internet any material that is illegal, libelous, tortuous, or likely to result in action against AmericasMart or its clients. Client agrees that under no circumstances will the Client use AmericasMart's equipment and/or electronic mail addresses in connection with the sending of unsolicited electronic mail messages, commercial or otherwise, including, but not limited to, the sending of unsolicited mass mailings from another service which in any way implicates the use of AmericasMart's service, equipment or any AmericasMart electronic mail address.

Refunds/Collections

There are no refunds. All payments are non-refundable. Defective hardware will be replaced within one (1) day of notification. In the event Exhibitor fails to pay any amount hereunder as and when the same is due and payable, AmericasMart shall be entitled to, and Exhibitor agrees to pay, interest on such unpaid amount at the same rate of eighteen percent (18%) per annum, together with all costs incurred by AmericasMart in collecting such amounts, including without limitation, AmericasMart's administrative costs (not to exceed five percent (5%) of the amount collected, and AmericasMart's actual attorney's fees.

Installation Support

AmericasMart shall provide support to the customer to establish dedicated connectivity between the Modem supplied and configured by AmericasMart and the Internet. AmericasMart may supply a public IP address to customer for an additional charge of \$100.00 per public IP which may be used to connect from the Internet. AmericasMart does not guarantee phone number, until the services have been connected and/or installed.

PAYMENT INFORMATION

Company Name: _____ **Cardholder:** _____

Credit Card (MasterCard or Visa ONLY): ☐ MasterCard ☐ Visa

Corporate Card: ☐ Yes ☐ No

Card Number: _____ **3 Digit Security Code:** _____ **Expiration Date:** _____

Amount to Charge (Write in the exact amount to charge): \$ _____

I, the cardholder, authorize the amount specified above to be charged to my credit card for payment of telecommunication and/or internet & network services. I agree that the above information is correct. I understand that this amount is non-refundable and non-transferable even in the event of a cancellation.

Cardholder's Signature **Date**

Printed Name **Title**