



ATTENTION EXHIBITORS

Dear Exhibitor,

You will receive your booth number two weeks prior to load-in. Please look out for an email with the subject line:

"Georgia Bridal & Wedding Expo: Booth Number"

When placing your order for tables, chairs and electric please use only your exhibiting company name on the order forms.

Thank you,

Show Management.

BRIDAL & WEDDING EXPO



EXHIBITOR KIT

November 12, 2023



Atlanta Convention Center at AmericasMart
Building 2 Floor 1 Exhibit Hall

Venue Location: AmericasMart - Atlanta

Building 2, Floor 1: 230 Ted Turner Drive, NW (formerly Spring Street), Atlanta, GA 30303

General:

Our top priority is to produce a quality event and to create an atmosphere where all exhibitors can do business. The following rules allow every exhibitor to work in the best possible environment for conducting business.

- **Music, musicians, functioning audio speakers, and/or performances of any kind are prohibited within your booth.** Promotional videos are acceptable.
- All activities within your booth, including promotional videos, must be at **appropriate noise levels** so as to not infringe on your neighbors ability to conduct business. ACS Show Management reserves the right to determine and set the acceptable sound level in all such instances.
- Working in the aisles or distributing brochures, literature, etc. from any area other than your booth is prohibited. All promotional activity must take place inside your contracted space.
- As per venue directive, exhibitors are not permitted to hand carry merchandise through the front doors during move-in or move-out. Exhibitors move-in and out access is permitted via the rear loading area only. Hand carrying is allowed if items are smaller and can fit into a small wagon/hand truck.
- Please ensure that your display is completely set up one hour prior to the show opening for inspection.
- Exhibitors will be allowed in the exhibition hall one hour prior to the show opening each morning for preparation.
- For security purposes, at least one member of your company should be present at these times. American Consumer Shows personnel will be available during all set-up and show hours at the Information Booth.
- Performers will be contacted individually regarding access for set-up and/or breakdown.
- Each standard booth comes with a white 8' high back curtain and two 3' high side curtains (curtains will be omitted from open corners). Placement of curtains will vary for larger booths.
- Should you need carpeting and/or electric, please complete the respective order form and return it to the service provider. **Note: tables, chairs and electric are not included in your exhibitor space.** The decorator has discounted booth packages available (Deadlines apply).
- Exhibitors may ship their contents to the decorator's warehouse prior to the show. Please contact the decorator directly for instructions and costs associated with this service.

Event Time Table:

Move-In

Saturday, November 11, 2023

12:00 PM - 4:00 PM

Sunday, November 12, 2023

8:00 AM – 11:00 AM

Show Hours

Sunday, November 12, 2023

12:00 PM – 5:00 PM

Move-Out

Sunday, November 12, 2023

5:00 PM – 8:00 PM

Move-out will not begin until the official show closing time. Dismantling or removal of exhibits before the show has closed creates a safety hazard, is unfair to the brides who attend the show later in the day, is disrespectful to neighboring exhibitors and makes for a show environment which is not conducive to selling. Loading doors will remain closed until 5 PM. All exhibitor material must be claimed by 6 PM and completely removed by 8 PM on Sunday night, NO EXCEPTIONS.

Facility Details:

- The Exhibit Hall is on the 1st floor of Building 2. All vendors that are unable to hand carry their booth displays, must load in via the freight elevators. Please note the dimensions of the elevators below and plan accordingly for your booth displays:
 - (2) 9 ft. high x 10 ft., 8 in. wide x 11 ft. 11 in. deep; 8,000 lb. capacity
 - (2) 9 ft. high x 9 ft., 4 in. wide, 11 ft., 11 in. deep; 8,000 lb. capacity
 - (1) 9 ft. high x 9 ft, 4 in. wide, 19 ft., 11 in. deep; 12,000 lb. capacity
- The hall ceiling height is 16 ft but the working height is 14 ft.
- The facility is equipped with a loading dock.
- The facility flooring is concrete.
- Exhibitors that are carpeting their own booth or covering the floor must use tape provided by Show Management (visit the information booth during set-up to borrow tape) - DO NOT USE DUCT TAPE ON THE
- Trash removal of large items is your responsibility. Do not leave large items on the show floor, and do not put them in the dumpster.
- No covered booths/tents/canopies are allowed in the facility.

Vehicle/Limousine Display Requirements:

Exhibitors who have arranged for a vehicle display space must adhere to the following safety rules:

- Vehicles must be pre-approved by facility
- The battery must be disconnected.
- The fuel in the fuel tanks may not exceed one-eighth of a tank.
- Fuel tanks and fill openings must be closed and sealed to prevent tampering.
- All vehicles and trailers must be pushed into their booth once on the show floor. Plywood or visqueen must be placed to protect the floor.
- Vehicles may not be started up or moved during show hours.
- Keys must remain with Show management for the duration of the show.
- **Tire cleaning/polishing products are not permitted inside the venue. Please clean/polish all tires prior to entering the exhibit hall.**
- A drip pan and tarp must be placed under the vehicle(s) in order to protect the floor in the event of a fluid leak.
- All vehicles must be cleaned of excessive dirt, snow, or water prior to being placed on the show floor.

Oversized Displays:

If your exhibit is an oversized display, you are required to contact American Consumer Shows Operations Department. Please call 516.422.8100 or email ops@acsshow.com to make move-in arrangements. Please double check measurements to ensure that your display will fit through the door and within your booth space. Based on booth location, oversized exhibits are often the first ones inside the venue. Please consult the move-out coordinator on-site regarding move-out procedures.

Edible Sampling Requirements:

Exhibitors who have arranged to sample cake, food or beverages at the show must adhere to the following rules:

- Beverage sampling sizes are limited to a maximum of 2 oz.
- Food sampling sizes are limited to "bite size" with a maximum of 4 oz.
- Samples must be provided at no charge.
- Exhibitor must provide proof of liability insurance.
- Exhibitor must submit a sample request form directly to Dawn Sullivan.
Email: dsullivan@americasmart.com
- Items dispensed are limited to products manufactured, processed or distributed by exhibiting companies and are related to the purpose of the show.
- All alcohol sampling must be pre-approved by Aramark in advance of event. All alcohol must be purchased by Aramark. We do not allow outside alcohol on the Trade show floor

Show Management reserves the right to remove any items which do not meet these requirements.
Please note that this does not apply to pre-packed candies or mints.

Service Providers:

- Decorator Form(s)
PME Expo Services: 450 Maguire Road, Suite B, Ocoee, FL 34761
P: 407.730.3886 **F:** 407.730.3887 **Email:** customerservice@my-pme.com

*** *Note: Tables, chairs and carpeting are not included in your booth.***

- Electrical Form(s)
AMERICASMART REAL ESTATE, LLC: 240 Peachtree Street, N.W, Suite 2200, Atlanta, Georgia 30303
P: 404.220.2244 **F:** 404.220.2135 **Email:** hclark@imcenters.com

- Internet Forms(s)
International Market Centers - AMERICASMART ATLANTA - Technology Services: 240 Peachtree St. NW
Suite 2200, Atlanta, GA 30303
P: 404.220.3003 **Email:** itsales@imcenters.com

- All services should be ordered prior to the deadline dates listed to avoid a surcharge by the service contractors. Show Management suggests that you photocopy all order forms prior to mailing and retain copies of each for your records.

[Click here](#) to view and print additional copies of this Exhibitor Kit and Service Provider Forms.

Utilities:

Electrical Services

AmericasMart - Atlanta is the exclusive provider for all electrical services. Please complete the individual order forms (located in the Service Provider Forms) and return them directly to AmericasMart. Payment must accompany your order.

Telephone and Internet Services

Telephone and Internet service is available within the facility. Please complete the individual order forms (located in the Service Provider Forms) and return them directly to AmericasMart. Payment must accompany your order.

Tax Information:

Exhibitors and dealers who make taxable sales during a trade show or convention must collect sales tax, as well as any applicable discretionary sales surtax, from the purchaser at the time of sale. Sales tax must be separately stated on the sales slip or other evidence of sale. You can register to collect and remit sales and use tax by visiting the Department's website, dor.georgia.gov/documents/fs-32-miscellaneous-events. If you do not have internet access, you can complete a paper application to collect and/or report tax in Georgia (Form FS-32). To speak with a Department of Revenue representative, call 770.387.4060.

Local Agencies and/or Departments:

Exhibitors are required to conform to all local, state and federal laws concerning the legality of exhibiting their equipment, product or services; inclusive of obtaining proper licensing or permits for all companies and/or products. Exhibitor acknowledges that compliance with the foregoing requirements is an integral part of its contract. Failure to obtain or file the certificates or licenses or permits referred to above will be considered a breach of contract by the exhibitor, and the exhibitor shall be liable for any damages incurred by American Consumer Shows.

Hotels:

- Hilton Garden Inn Atlanta Downtown: 275 Baker Street, Atlanta, GA 30313
P: 404.577.2001 F: 404.577.2002
- DoubleTree by Hilton Atlanta Downtown: 160 Ted Turner Dr. NW, Atlanta, GA 30303
P: 404.688.8600 F: 678.686.3327

Pay Your Bill:

Exhibitors with a past due balance will not be allowed to exhibit until all such balances are paid in full, no exceptions. If you have an outstanding balance, please mail your payment or [click here](#) or visit acsshows.com > I Am An Exhibitor > Pay For Your Booth Online to make a payment online.

Bridal Registration List:

Exhibitors will receive an email outlining instructions on how to obtain the Bridal Registration List no later than the Friday following the show. Bridal registration lists are individually seeded to monitor use. Exhibitors who provide their list to a non-exhibitor will be subject to substantial penalties.

Music:

Due to the increased problems on site, all music is banned in exhibit booth spaces. No music may be played at any time on the show floor. Stage and lobby performers may play music during their scheduled time slot only. If you have any additional questions regarding this new policy please email ops@acsshows.com.

- **Music, musicians, functioning audio speakers, and/or performances of any kind are prohibited within your booth.** Promotional videos are acceptable.
- All activities within your booth, including promotional videos, must be at **appropriate noise levels** so as to not infringe on your neighbors ability to conduct business. ACS Show Management reserves the right to determine and set the acceptable sound level in all such instances.

AmericasMart - Atlanta
Building 2 - Floor 1
230 Ted Turner Drive, NW (formerly Spring Street), Atlanta, GA 30303
Loading Dock Address: 40 John Portman Blvd, SW Atlanta, GA 30303

Move-In Instructions

- Parking in the loading area is PROHIBITED. Vehicles parked in the loading area will be ticketed and towed at the owner's expense.
- Once your vehicle is fully unloaded, please remove it from the loading area and park it in the designated exhibitor parking lot before setting up your booth.
- If you are bringing your own exhibit contents or a carrier is delivering them to the facility, please try to fit all of the contents into one vehicle.
- Parking in any unauthorized location will result in fines and possible towing by local authorities.
- Once inside the venue, the main entrance/exit will be used during the hours of the show. Emergency exits will not be accessible. Alarms will sound if the emergency exit doors are opened.
- It is strongly suggested that you bring your own hand truck, push cart or dolly to facilitate move-in/out. This will speed up the process.
- Americasmart will not provide any carts, dollies, or labor. Please reach out to ACS Management for those

The Exhibit Hall is on the 1st floor of Building 2. All vendors that are unable to hand carry their booth displays must load in via the freight elevators from the Loading Dock/Service Entrance (40 John Portman Blvd, NW Atlanta 30303. Please note the dimensions of the elevators below and plan accordingly for your booth displays:

- (2) 9 ft. high x 10 ft., 8 in. wide x 11 ft. 11 in. deep; 8,000 lb. capacity
- (2) 9 ft. high x 9 ft., 4 in. wide, 11 ft., 11 in. deep; 8,000 lb. capacity
- (1) 9 ft. high x 9 ft, 4 in. wide, 19 ft., 11 in. deep; 12,000 lb. capacity

Building 2 Parking Garage: 230 Ted Turner Drive, Atlanta, GA 30303

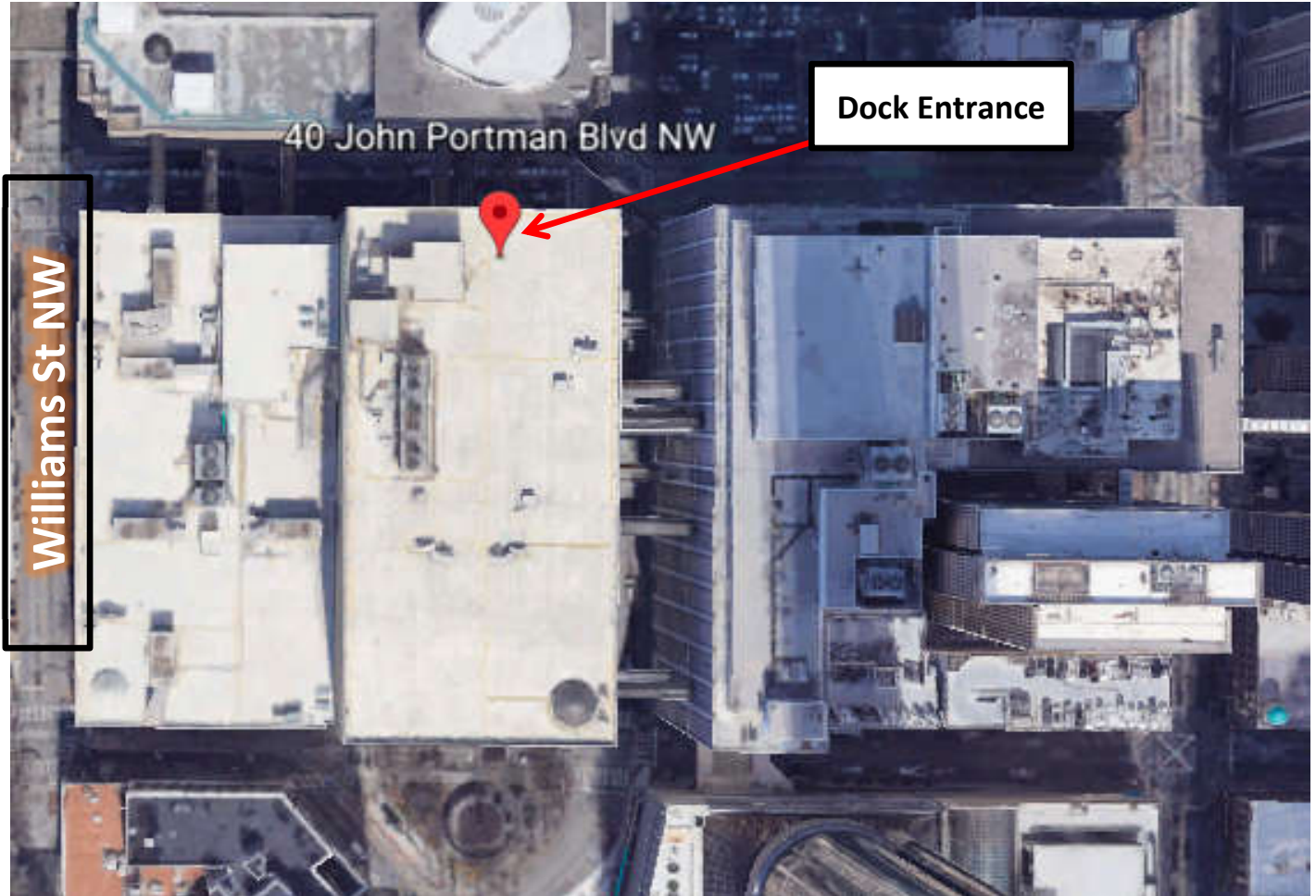
Hours: 7:00am - 11:30pm

0-1 Hours.....	\$4.00
1-2 Hours.....	\$8.00
2-3 Hours.....	\$12.00
3-9 Hours.....	\$16.00
9 Hours +.....	\$25.00

No Overnight Parking at the AmericasMart Parking Garages.

AmericasMart - Atlanta
Building 2 - Floor 1
230 Ted Turner Drive NW, Atlanta, GA 30303

Move-In Instructions



BRIDAL & WEDDING EXPO

Move-Out and Breakdown Instructions:

Important Note: Please share this document with your breakdown crew!

- Move-out starts at 5:00 PM.
- It is strongly suggested that you bring your own hand truck, push cart, or dolly to facilitate move-out. This will speed up the process.
- Trash removal of construction material and landscaping material, such as pavers, stone, dirt, plants, etc., is your responsibility. Do not leave these items on the show floor; you must take them with you.
- Based on booth location, oversized exhibits are oftentimes the first ones inside the venue. Please note: first in and LAST OUT. It is imperative that you make arrangements to have your dismantle team arrive at approximately 6:00 PM on Sunday of breakdown to pick up your display, unless your display directly impacts the load out of an event; in which case you will be asked to remove it promptly at the start of breakdown. It is not possible to move-out oversized displays until smaller exhibits, displays and pipe/drape have been dismantled and removed.
- You may ship your exhibit contents to the warehouse, where they can be shipped by a carrier of your choice. Please stop by the decorator's desk after 3:00 PM on Sunday to discuss the details with the service representative. Remember to label all outgoing shipments.
- Never leave your exhibit contents unattended during move-out. This is a difficult time to provide security.
- All exhibitor material must be claimed by 6:00 PM and completely removed by 8:00 PM. Exhibit contents that have not been removed by 8:00 PM will be subject to shipping and storage charges.

Please note: Your cooperation in following the process outlined above will help in facilitating a smooth move-out.

BRIDAL & WEDDING EXPO



EXHIBITOR MANUAL



A member of the American Consumer Shows group of companies
6901 Jericho Turnpike, Suite 250, Syosset, NY 11791-4626
Telephone: (888) 433-EXPO (3976) | (516) 422-8100 | Fax: (888) 850-3977



TABLE OF CONTENTS

Adhesive Stickers & Bumper Stickers.....	3
Balloons & Helium Tanks.....	3
Booth Information.....	3
Decorator Services.....	3
Directions and Parking.....	3
Distribution of Literature.....	3
Electrical Services.....	3
Food & Beverage.....	3
Fire Marshal Rules & Regulations.....	4
Flyers.....	4
Information and Service Desk.....	4
Janitorial Services.....	4
Move-In and Set-Up Instructions.....	5
Move-Out and Breakdown Instructions.....	5
Noisemaking Equipment.....	6
Outstanding Balances.....	6
Oversized Displays.....	6
Products & Services to be Exhibited.....	6
Refunds for Exhibit Space.....	6
Sales Tax & Permits.....	6
Security.....	7
Shipping Information.....	7
Signs & Banners.....	7

Adhesive Stickers & Bumper Stickers:

No stickers of any kind are to be given out at any time, at any location, by exhibitors. Exhibitors distributing stickers of any kind will receive a bill from the facility for custodial personnel.

Balloons & Helium Tanks:

The facility does not allow helium balloons in the building for any purpose. For decorating purposes, you may have balloons without helium.

Booth Information:

- A. **Booths:** Maximum booth height is 8’ all around, full cubic content. Island booths have no height restriction. Be sure to check the Exhibitor Kit under “*Facility Details*” for the ceiling height.
- B. **Pipe & Drape:** An 8’ back curtain and two 3’ side curtains are provided with each booth. Placement of curtains will vary for larger booths. Display material may go up to 8’ high on either side of the inline booths.

Decorator Services:

Draped tables, chairs, carpeting, wastepaper baskets, and other items can be rented for the duration of the show. Return order form(s) and payment to the service provider. Please note the advance order discount deadline is listed on the service provider forms.

Directions and Parking:

Directions and parking are venue specific. For information on directions and parking, refer to the “*Directions*” page in the Exhibitor Kit.

Distribution of Literature:

Exhibitors are permitted to hand out flyers, catalogs, circulars, and folders within their booth only. Distribution of such material from booth to booth, in the aisles, or in the lobby is strictly prohibited. Canvassing of any kind or distributing literature in the exhibit facility or parking lot by or for non-exhibitors is forbidden. Exhibitors may display, demonstrate, give away samples, and sell within their booth only. Exhibitors should refrain from confronting those that are not complying with the above. Bring your concerns to show management at the Information Booth.

Electrical Services:

Electrical service is available in most venues. Return order form(s) and payment to the service provider. Please note the advance order discount deadline is listed on the service provider forms.

Food & Beverage:

Exhibitors are not permitted to sell food or drinks for consumption at the show without the prior written consent of American Consumer Shows. Sampling is permitted in most venues; please contact our customer service department at customerservice@acsshow.com for maximum sample size and additional details. It is the vendor’s responsibility to obtain any and all permits, including permits required from local Health Departments or agencies. Any exhibitor providing food or drinks must protect the venue floor, no exceptions.

Fire Marshal Rules & Regulations:

Where applicable, please note the following:

- A. Flammable liquids are not permitted.
- B. Liquefied petroleum gases (Butane, Propane, etc.) are not permitted on or in any type of vehicle, boat, trailer, or in any exhibit.
 - 1. Vehicles that have removable propane tanks are not permitted to enter the building unless the propane tank(s) have been removed.
 - 2. Vehicles with built-in propane tanks that cannot be removed are not permitted to enter the building unless a notarized affidavit accompanying the vehicle indicates:
 - a. Propane tanks are new and have never contained propane or,
 - b. Propane tanks have been emptied and purged.
- C. If a vehicle is part of a display, where permitted, the exhibitor must ensure that there is ¼ tank of gas or less, the gas cap has been locked, and the battery has been disconnected.
- D. All drapes, curtains, tenting, decorations, tablecloths, etc., must be inherently fire resistant or flame proofed, unless made of non-combustible material. An original notarized certificate attesting to a material’s fire resistance or flame proofing must be provided at the exhibit and available for inspection by the Fire Marshal.
- E. All exits, passageways, vestibules, lobbies, and fire passageways must be clear for their full width. They shall not be used for exhibits, tables, or storage.
- F. Open flame devices are not permitted.
- G. Cooking for demonstration purposes, where permitted, shall be by electrical appliances only and in locations approved by the Fire Marshal. If cooking is permitted, it must be kept clear of combustible materials. Deep fat frying is not permitted. Exhibitors are required to keep a working fire extinguisher within their booth. Please note, most Fire Marshals will request to see the extinguisher.
- H. The use of noxious, toxic, flammable substances, such as paint, stain, polyurethane or anything of the like, is not permitted during the show set-up.

Flyers:

Placement of flyers on cars in the parking lot is strictly prohibited. Exhibitors found placing flyers on cars in the parking lot will receive a bill from the facility for clean up and custodial personnel.

Information and Service Desk:

For any questions regarding the show onsite, please visit the American Consumer Shows’ Information Booth, located in the lobby or on the show floor. The electrician will be on-site to help with your electrical requirements. For inquiries related to advance shipping, carpeting, and furnishing, please see the decorator representatives at their service desk, located in the lobby or on the show floor. All representatives will be available on-site during set-up and breakdown to facilitate exhibitor needs.

Janitorial Services:

The general public areas will be cleaned frequently during and after the show each day. Please place all garbage (boxes, papers, etc.) in the facility receptacles. Please note, it is the responsibility of the exhibitor to remove all trash. This includes but is not limited to construction and landscaping materials such as paving stones, dirt, etc. Do not leave large trash items on the show floor; you must take them with you.

Move-In and Set-Up Instructions:

- A. If your exhibit contents were shipped in advance to the warehouse, they will be delivered directly to your booth.
- B. If you are bringing your own exhibit contents or a carrier is delivering them to the facility, please try to fit all of the contents into one vehicle.
- C. As soon as your vehicle arrives at the facility, check in at the VEHICLE CHECK-IN (please follow the signs). Once checked in and on line, ACS or security personnel will instruct you further.
- D. Move-in can be very long and tedious; please be patient. We will move the line as quickly as possible. Some vehicles may be taken out of line based upon clear access to a particular booth.
- E. In many venues, vehicles are not permitted to drive into the exhibition hall to unload.
- F. Once your vehicle has been unloaded, immediately park it in the designated exhibitor parking area. Never leave your vehicle locked or unattended in the loading area. Vehicles parked in the loading area will be ticketed and towed at the owner's expense.
- G. If your exhibit is arriving by an outside carrier (i.e. UPS, Fed-Ex, or non company/private owned vehicle), a representative from your company must be available to sign for your exhibit contents. Show Management strongly discourages exhibitors from sending packages via UPS/Fed-Ex (or the like) to the facility. Small items tend to get "misplaced." Instead, we suggest sending smaller items to your hotel. Be sure to bring your tracking number.
- H. Please bring your own wagon, cart or dolly for both move-in and move-out.
- I. Independent companies hired to work for an exhibitor must provide a Certificate of Insurance to American Consumer Shows thirty (30) days prior to the show.
- J. All exhibits must be completely assembled one hour prior to the show opening.
- K. Any exhibits extending to the front of the exhibit space above the 3' side curtain must be finished or draped, at the exhibitor's expense. Signage may not intrude upon neighboring exhibits.
- L. Move-in is the most difficult time to provide security because there are so many vehicles and boxes coming in and out. If you have small or valuable items in your exhibit, be certain to have one person remain with your exhibit at all times.
- M. You may store your empties in your own vehicle; ensure that they are available for move-out.
- N. Trash removal of large construction items is your responsibility. Do not leave large items on the show floor, and do not put them in the dumpster

Move-Out and Breakdown Instructions:

- A. Detailed move-out instructions will be distributed on show-site.
- B. Please ensure that your entire exhibit is dismantled and packed prior bringing your vehicle to the loading area.
DO NOT GET YOUR VEHICLE UNTIL YOU HAVE BEEN INSTRUCTED TO DO SO.
Do not lock your vehicle or leave it unattended in the loading area at any time.
- C. Never leave your exhibit contents unattended during move-out. This is a very difficult time to provide security.
- D. At some venues you have the option to ship your exhibit contents back to the decorator's warehouse for later pick-up via common carrier. Make sure you provide the contractor with the proper paperwork. There is a charge for this service. Please speak with the decorator representative to make arrangements.
- E. All exhibits must be removed by 8:00 PM on the last day of the show. Any exhibit contents that have not been removed by 8:00 PM will be subject to packing, shipping and storage charges.

Noisemaking Equipment:

Devices that produce sound must be operated at levels that will not disturb other exhibitors. The facility and American Consumer Shows reserve the right to determine the acceptable sound level in such instances. Failure to comply may result in ejection from the venue.

Outstanding Balances:

Exhibitors with a past due balance will not be allowed to exhibit until all such balances are paid in full, no exceptions. If you have an outstanding balance, please mail your payment or [click here](#) or visit [acsshow.com](#) > I Am An Exhibitor > Pay For Your Booth Online to make a payment online.

Oversized Display:

If your exhibit is an actual trailer, vehicle, sunroom, shed, or oversized display, you are required to contact the American Consumer Shows Operations Department. Please call 516.422.8100 or e-mail ops@acsshow.com to make move-in arrangements at venues that can accommodate oversized displays. Please double check measurements to ensure that your display will fit through the door of the facility and within your booth space. Based on booth location, oversized exhibits are oftentimes the first ones inside the venue. Please consult with the move-out coordinator on-site regarding move-out procedures. Note: this section applies only to venues where oversized displays are permitted. Please contact the Operations Department if you are unsure.

Products & Services to be Exhibited:

Only those products and services listed on the exhibitor contract may be exhibited at the show. Should different and/or additional items be displayed, Show Management has the right to ask that they be removed. Failure to comply may result in ejection from the show and forfeiture of booth cost.

Refunds for Exhibit Space:

Refunds will not be made, in whole or in part, for unused exhibit space. Should the contracted exhibit space remain unoccupied within two hours of the show start on the opening day, American Consumer Shows may assign it to another exhibitor or use it without obligation. All outstanding balances will remain due irrespective of American Consumer Shows reassigning such space.

Sales Tax & Permits:

All exhibitors are required to collect sales tax where applicable. The State Department of Taxation prohibits the selling of taxable merchandise or services at a show or event by all persons that have not registered for a valid Sales and Use Tax License. For your convenience, applications can be completed online; refer to the Exhibitor Kit under "*Tax Information*" for additional information. Please remember to print a copy of each page during the online registration process to keep for your records. It is the obligation of the exhibitor to obtain and clearly display a copy of the Certificate or License within their booth. It is the responsibility of any exhibitor playing music at the show to obtain any necessary permits from ASCAP. Failure to obtain the required permits will be considered a breach of contract by the exhibitor, and the exhibitor shall be liable for any damages incurred by American Consumer Shows.

Security:

At the close of each show day, American Consumer Shows management will walk the show floor to ensure that everyone is out of the exhibition hall, at which time the facility is deemed secure and will be locked down. Doors will open to exhibitors each morning one hour before the show opens to the public. For preparation and security purposes, at least one member of your company must be present at these times. American Consumer Shows does not guarantee exhibitors against loss, nor does it imply any assumption of liability for exhibitor's property.

Shipping Information:

- A. **Advance Shipping to Warehouse:** Exhibitors may ship their exhibit contents to the decorator's warehouse prior to the show for a fee. Such contents will be stored and delivered directly to your booth before the show. Please contact the service provider directly for detailed instructions and costs associated with this service.

- B. **Direct Shipments to the Facility:** Exhibitors may ship by common carrier of their choice directly to the facility, only on the move-in day, during the move-in hours. Freight will not be accepted prior to this date. Under this shipping method, there are no additional warehouse charges. All exhibit materials that are shipped directly to the facility must be delivered to the loading area of the exhibition hall. Employees of American Consumer Shows and the facility are not authorized to sign and accept any shipments whatsoever. If personnel from your company are not available to sign and accept your exhibit contents, your carrier will not be permitted to leave your exhibit contents at the facility.

- C. **POV:** Personal Occupancy Vehicles are the most common form of to-show shipping. If you are bringing your own exhibitor contents or a carrier is delivering them to the facility, please try to fit all of the contents into one vehicle.

** Important: Do not ship your exhibit contents directly to the facility prior to the move-in day. The facility will not receive any advance shipments (unless otherwise specified).*

Signs & Banners:

Signs and banners may be suspended from the back wall curtain of your booth. The decorator will have sign hooks available that fit around the 10' pipe holding up the back curtain. Please ensure that your banner or sign has grommets along the top. Written approval from Show Management is required for any signage extending above 8' high. Please note, sign copy is limited to one side only and should be displayed above your booth. Signage must not encroach on neighboring displays, no exceptions.



2023 Georgia Bridal & Wedding Expo
Presented by American Consumer Shows
November 12, 2023
Atlanta Convention Center at AmericasMart

DÉCOR PACKAGE OPTION 1

DRAPE COLOR IS ALL WHITE: SKIRT COLOR: (CHOOSE BELOW)

Special applies to 10' x 10' exhibits only
Décor Package will be available at show site

Substitutions not permitted



Option 1: 6' Draped Table, 10' x 10' carpet, 2 folding chairs, 1 wastebasket	
ADVANCED PRICE: \$124.00 + TAX AT SHOW SITE: \$163.00 + TAX	
Skirt Color (circle choice):	
Red Black White Blue Silver Hunter Green	
Carpet Color (circle choice):	
Red Black Blue Gray Hunter Green	
ENTER DÉCOR PACKAGE TOTAL HERE	
\$	
8.9% SALES TAX	
TOTAL	
COMPANY NAME	BOOTH #



2023 Georgia Bridal & Wedding Expo
Presented by American Consumer Shows
November 12, 2023
Atlanta Convention Center at AmericasMart

DÉCOR PACKAGE OPTION 2

DRAPE COLOR IS ALL WHITE: SKIRT COLOR: (CHOOSE BELOW)

Special applies to 10' x 10' exhibits only
Décor Package will be available at show site

Substitutions not permitted



Option 2: 6' Draped Table, 2 folding chairs, 1 wastebasket

ADVANCED PRICE: \$69.00 + TAX

AT SHOW SITE: \$90.00 + TAX

Skirt Color (circle choice):

Red

Black

White

Blue

Silver

Hunter Green

ENTER DÉCOR PACKAGE TOTAL HERE

\$

8.9% SALES TAX

TOTAL

COMPANY NAME

BOOTH #



STANDARD FURNISHINGS & ACCESSORIES

CHAIRS AND ACCESSORIES

Quantity	Description	Discount Price	Standard Price	Total
	Basic Side Chair	\$ 39.00	\$ 58.00	\$
	Folding Chair	\$ 18.00	\$ 25.00	\$
	Literature Stand	\$ 80.00	\$105.00	\$
	Waste Basket	\$ 10.00	\$ 13.00	\$
	Easel, Chrome	\$ 33.00	\$ 41.00	\$
	Café Table 30" round x 42" high	\$ 65.00	\$ 85.00	\$
	Bar Stool Black with Back Support	\$ 59.00	\$ 77.00	\$
	Bag Rack	\$ 25.00	\$ 80.00	\$

SPECIAL DRAPERY BACKGROUNDS—Ordered In 10' Increments

Check Color: ☐Red ☐Blue ☐Black ☐Teal ☐Grey ☐White

Quantity	Description	Discount Price	Standard Price	Total
	3' Drapery Installed, per linear foot	\$ 9.25	\$13.75	\$
	8' Drapery Installed, per linear foot	\$12.00	\$18.25	\$

DRAPED DISPLAY TABLES—30" High x 24" Wide

Check Color: ☐Red ☐Blue ☐Black ☐Teal ☐Grey ☐White ☐Burgundy

Quantity	Description	Discount Price	Standard Price	Total
	4' Draped	\$ 60.00	\$ 78.00	\$
	6' Draped	\$ 70.00	\$ 91.00	\$
	8' Draped	\$ 80.00	\$ 104.00	\$
	4th Side Draped	\$ 22.00	\$ 33.00	\$

DRAPED DISPLAY COUNTERS—42" High x 24" Wide

Check Color: ☐Red ☐Blue ☐Black ☐Teal ☐Grey ☐White ☐Burgundy

Quantity	Description	Discount Price	Standard Price	Total
	4' Draped	\$ 65.00	\$ 85.00	\$
	6' Draped	\$ 75.00	\$ 98.00	\$
	8' Draped	\$ 85.00	\$ 111.00	\$
	4th Side Draped	\$ 22.00	\$ 33.00	\$

TABLE RISERS AND DRAPING

Check Color: ☐Red ☐Blue ☐Black ☐Teal ☐Grey ☐White ☐Burgundy

Quantity	Description	Discount Price	Standard Price	Total
	4' x 10" x 12" Draped	\$35.25	\$47.50	\$
	6' x 10" x 12" Draped	\$45.00	\$60.75	\$
	8' x 10" x 12" Draped	\$57.75	\$78.00	\$

FOR ANY ADDITIONAL FURNISHINGS NOT LISTED ABOVE, PLEASE CONTACT
THE EVENT COORDINATOR AT PME Expo Services FOR ORDERING AND PRICING DE-
TAILS.

EXHIBITING FIRM:	Subtotal	\$
	Tax @ 8.9%	\$
BOOTH #:	Total	\$



2023 Georgia Bridal & Wedding Expo
Presented by American Consumer Shows
November 12, 2023
Atlanta Convention Center at AmericasMart

STANDARD CARPET ORDER

CARPET - Carpet Ordered in Multiples are not Guaranteed a Color Match

Check Color: ☐Black ☐Blue ☐Grey ☐Burgundy ☐Red

Quantity	Description	Discount Price	Standard Price	Total
	10' x 10'	\$ 80.00	\$105.00	\$
	10' x 20'	\$110.00	\$140.00	\$
	10" x 30'	\$140.00	\$175.00	\$
	10' x 40'	\$170.00	\$210.00	\$
	Carpet Padding per 10' x 10' space	\$55.00 x _____	\$75.00 x _____	\$

DELUXE & SPECIAL CUT CARPET ORDER

Enhance the impression of your booth, plus enjoy the added choices of designer colors, by ordering our custom carpeting. It is available for one-time rental or outright purchase for use at further shows at a very reasonable cost. Carpeting is 30 oz. stain-resistant Zeftron Nylon. Other colors may be available; please call the number below for additional colors and prices. Also consider foam padding for comfort and added luxury feeling.

- | | | | |
|-----------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Gunmetal | <input type="checkbox"/> Misty Grey | <input type="checkbox"/> Bay Water | <input type="checkbox"/> Cherry Red |
| <input type="checkbox"/> Burgundy | <input type="checkbox"/> Silver Mist | <input type="checkbox"/> Baby Blue | <input type="checkbox"/> Ebony |
| <input type="checkbox"/> Navy | <input type="checkbox"/> Sky Blue | <input type="checkbox"/> Dusty Rose | <input type="checkbox"/> Light Teal |

Please fill out your choice below. There is a minimum order of 200 square feet for custom carpet. If additional carpet is required to cover steps, skids and display cases, please send a floor plan. A quotation will be forwarded to you before we proceed.

RENTAL PRICE order includes installation, carpet padding, poly covering and removal.

Carpet Color _____ Booth Size _____ X _____ = _____ Sq. Ft. @ \$3.25/Sq. Ft. \$_____

PURCHASE PRICE order includes installation, carpet padding, poly-covering and removal.

Freight handling charges at the close of the show will be additional.

Carpet Color _____ Booth Size _____ X _____ = _____ Sq. Ft. @ \$4.25/Sq. Ft. \$_____

CARPET PADDING order includes installation and disposing of padding. Padding is only offered at the purchase price.

Carpet Color _____ Booth Size _____ X _____ = _____ Sq. Ft. @ \$0.95/Sq. Ft. \$_____

EXHIBITING FIRM:
BOOTH #

Subtotal \$

Tax @ 8.9% \$

Total \$



**2023 Georgia Bridal & Wedding Expo
Presented by American Consumer Shows
November 12, 2023
Atlanta Convention Center at AmericasMart**

HARDWARE RENTAL ORDER FORM

Qty	Video Equipment	Discount Price	Standard Price	Total
	1/2" VHS With Auto Repeat	\$125	\$160	\$
	DVD Player (Standard)	\$190	\$240	\$
	20" TV / VCR Combo Unit	\$315	\$395	\$
	20" Video Monitor / Receiver	\$195	\$245	\$
	25" Video Monitor / Receiver	\$225	\$310	\$
	54" Roll cart Stand with Drape	\$50	\$95	\$

Qty	LCD & Plasma Monitors	Discount Price	Standard Price	Total
	17" Flat Screen LCD Monitor (1280 x 1024)	\$125	\$160	\$
	20" Flat Screen LCD Monitor (1280 x 1024) BLACK	\$150	\$195	\$
	20" Flat Screen LCD Monitor (1600x1200/Video Input/Audio Bar)	\$150	\$195	\$
	37" Plasma Display (1024 x 768, 4:3 Ratio)	\$250	\$325	\$
	42" Plasma Display (1024 x 768, 16:9 Ratio)	\$450	\$585	\$
	50" Plasma Display (1280 x 932, 16:9 Ratio)	\$650	\$845	\$
	Plasma Floor Stand (Cobra or Dual Post)	\$75	\$95	

Qty	Projection Equipment	Discount Price	Standard Price	Total
	XGA LCD Projector (1024 x 768, 1800 Lumens)	\$940	\$975	\$
	SXGA LCD Projector (1024 x 768, 3000 Lumens)	\$1,275	\$1,745	\$
	Overhead Projector (4000 Lumens)	\$115	\$145	\$
	6' Tripod Screen	\$75	\$95	\$
	8' Tripod Screen	\$95	\$120	\$

Qty	Audio Equipment	Discount Price	Standard Price	Total
	Powered Speak With Floor Stand (150 Watts)	\$75	\$95	\$




EXHIBITING FIRM:	BOOTH #	Delivery Charge	\$ 100.00
Please call for items not listed! A 40% surcharge applies to orders placed within 72 hours of delivery. No credits will be issued after delivery or attempted delivery. Exhibitor must be present in booth to accept delivery, or additional fees will apply. Appropriate cancellation fees will apply to orders cancelled within 15 days of delivery.			
		Tax @ 8.9%	\$
		Total	\$



**2023 Georgia Bridal & Wedding Expo
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FLORAL SERVICE ORDER FORM

QUANTITY	ITEM DESCRIPTION	UNIT PRICE	TOTAL
	Flower Arrangement	\$76.00	\$
	Seasonal Flowering Plants (ie: Mums, Azalea, etc.)	\$49.50	\$
	Large Fern	\$49.50	\$
	2' Green Plant	\$59.50	\$
	3' Green Plant	\$65.00	\$
	4' Green Plant	\$76.00	\$
	5' Green Plant	\$81.00	\$
	6' Green Plant	\$98.00	\$

Plants may vary from pictures in color and size.

Subtotal	\$
Tax @ 8.9%	\$
Total	\$

BOOTH CLEANING ORDER FORM

Cleaning orders placed on show floor will be charged an additional 25%.

CARPET SERVICE (Check One)

<input type="checkbox"/> Vacuum Booth Carpet—One time (Before Show Opens)	\$0.50/sq. ft. X _____ sq. ft. = _____	\$
<input type="checkbox"/> Vacuum Booth Carpet—Daily (Before show opens, and each morning before show opens)	\$0.40/sq. ft. X _____ sq. ft. X _____ days = _____ Indicate dates required: _____	\$

PORTER SERVICE

<input type="checkbox"/> Empty wastebaskets, police floor at 2 hour intervals.	\$67.00 per day Indicate dates required: _____	\$
--	---	----

Booth Cleaning Total \$

NOTE: All rental carpets are clean upon delivery to your booth space. However, during set-up, the carpet can become soiled.
We suggest that you order cleaning service at least once prior to the show opening.

Please include any specific instructions:

EXHIBITING FIRM:

BOOTH#



2023 Georgia Bridal & Wedding Expo
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CREDIT CARD AUTHORIZATION FOR EXHIBIT SERVICES

Credit Card Charge Authorization

(All Information Must Be Provided)

☐ MasterCard ☐ VISA ☐ American Express ☐ Corporate ☐ Personal

Account Number

--	--	--	--

EXPIRATION DATE

	/	
--	---	--

CVS #

--

Card Holders Name

(Please Print)

Billing Address

City

State

Zip

Phone Number

Fax Number

Email Address

Card Holders Signature

Company Name

Booth #

Calculation of Orders

Total

Installation & Dismantle Labor

\$

Standard Furnishing & Accessories

\$

Carpet

\$

Rental Exhibits

\$

Floral Service

\$

Booth Cleaning

\$

Audio Visual Rental

\$

Custom Furniture

\$

Subtotal

\$

Bank Surcharge 3.0% of Subtotal (Credit Card Charges Only)

\$

Total

To simplify payment, send a check payable to PME Expo Services for your entire order or note the amount to be charged to your credit card.

FULL PAYMENT in U.S. funds drawn on a U.S. Bank

\$

Check #

Please list all authorized persons for credit card use at show site below.

Payment Policy

Payment for Services

PME Expo Services requires payment in full at the time services are ordered. PME Expo Services requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services which may include labor & material handling not covered by your first payment.

For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative for products and services rendered to your company for this event.

Method of Payment

PME Expo Services accepts MasterCard, VISA, American Express, & Check. Purchase orders are not considered payment. All payments must be made in U.S. Funds drawn on a U.S. Bank.

Third Party Billing

Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. PME Expo Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See Third Party Billing Request form.

Tax Exempt

If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information with your orders for the show. PME Expo Services must receive your certificate with your order; otherwise tax will appear on your invoice.

Adjustments and Cancellations

Adjustments to your invoice will not be made after the close of show. Some items, services and labor are subject to cancellation fees. Cancellation fees will apply if written notice of cancellation is not received within 15 business days of the show move-in. No credits will be issued after delivery or attempted delivery.

If you have any questions regarding our payment policy, please call exhibitor services at 407-730-3886 or visit our Service Desk at the show. Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, check or bank wire transfer, however, we require your credit card charge authorization to be on file with PME Expo Services. You agree to late fees up to 1.5% per month on any balance not paid at the conclusion of the event, or balance left without appropriate credit card on file.

ELECTRICAL SERVICE ORDER

AMERICASMART REAL ESTATE, LLC

240 Peachtree Street, N.W, Suite 2200

Atlanta, Georgia 30303 (Email: hclark@imcenters.com)

Phone (404) 220-2244 • Fax (404) 220-2135

LOCATION: BLDG 1 • BLDG 2 • BLDG 3 • FLOOR: _____

- FULL PAYMENT IN U.S. DOLLARS **MUST** ACCOMPANY ORDER TO RECEIVE ADVANCE RATE. (NO EXCEPTIONS)
- FULL PAYMENT **MUST** BE RENDERED PRIOR TO OPENING OF EVENT.
- PAYMENT IS NON-REFUNDABLE ONCE SERVICE HAS BEEN INSTALLED.
- **REVIEW NEXT PAGE FOR TERMS AND CONDITIONS.**
- <EFFECTIVE YR2023>**

FULL NAME OF EVENT

EVENT DATES

BOOTH NO.

EXHIBITOR NAME

PHONE

FAX

ADDRESS

CITY, STATE ZIP

EMAIL ADDRESS

120-VOLT ELECTRICAL SERVICE SUPPLIED BY SINGLE OUTLET EXTENSION CORD

NOTE: A SEPARATE OUTLET MUST BE ORDERED FOR EACH LOCATION IN BOOTH WHERE EQUIPMENT IS TO BE LOCATED

QUANTITY	DESCRIPTION: 120 VOLT SERVICE ONLY (LABOR INCLUDED)	ADVANCE RATE	FLOOR RATE	AMOUNT
_____	0-500 WATTS.....	\$115.00	\$172.00	\$ _____
_____	501-1000 WATTS.....	\$135.00	\$202.00	\$ _____
_____	1001-1500 WATTS.....	\$165.00	\$247.00	\$ _____
_____	1501-2000 WATTS.....	\$205.00	\$307.00	\$ _____
_____	SINGLE OUTLET EXTENSION CORD, POWER NOT INCLUDED.....	\$75.00	\$75.00	\$ _____
_____	MULTI – POWER STRIP, POWER NOT INCLUDED.....	\$80.00	\$80.00	\$ _____

208-VOLT ELECTRICAL SERVICE: SERVICE OVER 100 AMPS PRICED UPON REQUEST

NOTE: MANDATORY LABOR CHARGE NOT INCLUDED – PRICED BY FACILITY; TRANSFORMERS AVAILABLE – PRICED UPON REQUEST

QUANTITY	DESCRIPTION	VOLTAGE	PHASE	NEUTRAL REQUIRED	ADVANCE RATE		FLOOR RATE		AMOUNT
_____	20 AMP.....	_____	_____	_____	1 PHASE	3 PHASE	1 PHASE	3 PHASE	\$ _____
_____	30 AMP.....	_____	_____	_____	\$409.00	\$545.00	\$613.00	\$817.00	\$ _____
_____	60 AMP.....	_____	_____	_____	\$475.00	\$632.00	\$715.00	\$948.00	\$ _____
_____	100 AMP.....	_____	_____	_____	\$673.00	\$895.00	\$1008.00	\$1342.00	\$ _____
_____	200 AMP.....	_____	_____	_____	\$922.00	\$1506.00	\$1383.00	\$1869.00	\$ _____
UPON REQUEST					N/A	N/A	N/A	N/A	UPON REQUEST

FLOODLIGHTS: SERVICE CONNECTION FOR LIGHTS ONLY, NO OTHER USE AUTHORIZED

QUANTITY	DESCRIPTION: PLEASE INDICATE PLACEMENT	ADVANCE RATE	FLOOR RATE	AMOUNT
_____	PAR-38 LIGHT (EQUIVALENT TO A 90-WATT BULB)	\$120.00	\$180.00	\$ _____
_____	Each light can be individually directed			

PLEASE LIST BOOTH ITEM(S) THAT NEED ELECTRICITY: _____

LABOR: LABOR FOR ELECTRICAL WORK ON EQUIPMENT INCLUDING INSTALLING CORDS UNDER CARPET, REPAIRS, TRACING MALFUNCTIONS, ETC. WILL BE CHARGED IN ½ HOUR INCREMENTS (MINIMUM CHARGE – ½ HOUR)

QUANTITY	DESCRIPTION: MUST SUBMIT DESCRIPTION OF LABOR WITH ORDER	RATE	AMOUNT
_____HRS.	MONDAY – FRIDAY, 8:00 AM – 4:00 PM (except holidays)	\$65.00 PER HR.	\$ _____
_____HRS.	MONDAY – FRIDAY, 4:00 PM – 8:00 AM AND SATURDAY (except holidays)	\$75.00 PER HR.	\$ _____
_____HRS.	SUNDAY AND HOLIDAYS	\$85.00 PER HR.	\$ _____

TOTAL CHARGES: \$ _____

Payment Information: Payment by check or money order payable to **AmericasMart Real Estate, LLC** ("AmericasMart"). All checks must be drawn on U.S. banks. A service charge of \$20.00 will be assessed on all returned checks. Wire/ACH transfers for this service will not be accepted.

Check: _____ Money Order _____ Credit Card: VISA _____ MasterCard _____ (**AMEX/DISCOVER NOT ACCEPTED**)

Corporate Card: _____ Yes _____ No

Cardholder Name (PRINT): _____ Title: _____

Card Number: _____ Exp. Date _____ 3-Digit Code _____

Cardholder Billing Address: _____ City: _____ State: _____ Zip: _____

Amount to Charge: \$ _____ (write in the exact amount to charge)

I, the cardholder, authorize the amount specified above to be charged to my credit card for payment of electrical services by AmericasMart. I agree that the above information is correct. I understand that this amount is non-refundable and non-transferable in the event of a cancellation.

Cardholder's Signature (Required): _____ Date: _____

TERMS AND CONDITIONS

1. Advance orders must be received a minimum of fourteen (14) days prior to the Commencement Date of the Event.
2. Notification of cancellation must be received in writing a minimum of fourteen (14) days prior to the Commencement Date of the Event.
3. Payment in full must be rendered prior to the Commencement Date of the Event.
4. Credit will not be given for electrical service installed and not used.
5. All materials and equipment furnished by AmericasMart for this service order shall remain AmericasMart's property and shall be removed ONLY by agents or employees of AmericasMart at the close of the Event.
6. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment of special wiring. Requests for special services, including but not limited to, placing cords or relocating service (s) will include a labor charge.
7. Walls, columns, ceilings, and permanent building utility outlets/track(s) are not part of booth space and are not to be used by Exhibitors.
8. All equipment regardless of source of power must comply with federal, state and local laws, ordinances and safety codes.
9. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits prohibited.
10. Prices based upon current wage rates and are subject to change without notice.
11. Under no circumstances shall anyone other than AmericasMart agents or employees make electrical/lighting connections. Booths using any electrical or lighting services without payment received by AmericasMart will incur an additional \$10.00 penalty fee.
12. Special equipment requiring engineers or technicians for assembly, servicing, preparatory work and operation may be executed without AmericasMart agents or employees, however, all service connections and overload protections to such equipment must be made by AmericasMart agents or employees only.
13. All equipment must be properly tagged and wired with complete information, including but not limited to, type of current, voltage, phase, cycle, horsepower, etc.
14. Electrical Power for lights and displays will be turned on one hour prior to show opening time and off at show closing time daily.
15. Unless otherwise directed, AmericasMart agents or employees are authorized to cut floor coverings to permit installation of service.
16. All exhibitor's cords must be of the 3 wire grounded type. All exposed noncurrent carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
17. Requests for special voltage and/or other "Special Requirements" (see front page) must be received by AmericasMart at least thirty (30) prior to scheduled exhibitor arrival and move-in.

Questions regarding service should be directed to:

Attention: Trade Show & Event Operations
240 Peachtree Street, N.W., Suite 2200
Atlanta, Georgia 30303

PHONE: (404)220-2244 FAX: (404)220-2253

18. Exhibitor shall indemnify AmericasMart, its owners, agents, representatives and employees, and hold same harmless from and against all loss, claims, actions, damages, or liability for personal injuries and/or property damage arising from or out of the work performed in connection with this Agreement
19. Exhibitor agrees that AmericasMart, its owners, agents, and employees, shall not at any time or to any extent whatsoever be liable, responsible, or accountable for, and Exhibitor hereby releases AmericasMart and its owners, agents, and employees, and waives all claims of Exhibitor, against AmericasMart and its owners, agents, and employees for any injury, damage, theft or mysterious disappearance to Exhibitor's property, equipment, merchandise or business, whether direct or indirect, caused by or arising out of the work performed in connection with this Agreement.

In the event Exhibitor fails to pay any amount hereunder as and when the same is due and payable, AmericasMart shall be entitled to, and Exhibitor agrees to pay, interest on such unpaid amount at the same rate of eighteen percent (18%) per annum, together with all costs incurred by AmericasMart in collecting such amounts, including without limitation, AmericasMart's administrative costs (not to exceed five percent (5%) of the amount collected, and AmericasMart's Actual attorneys' fees.

STANDARD ELECTRICAL SERVICE AVAILABLE 120 VOLT, A.C., SINGLE PHASE.60 CYCLE 208 VOLT, A.C., SINGLE PHASE .60 CYCLE 208 VOLT, A.C., THREE PHASE.60 CYCLE SPECIAL VOLTAGE AVAILABLE ON REQUEST	SHOW GENERAL LOCATION OF OUTLETS IN BOOTH INDICATE BOOTH DIMENSIONS AND AISLE NUMBER <table style="width: 100%; border: none;"><tr><td style="width: 25%; text-align: center;">L E F T</td><td style="width: 25%; text-align: center;">REAR <div style="border: 1px solid black; width: 100px; height: 40px; margin: 10px auto; text-align: center;">STANDARD BOOTH</div>AISLE# _____</td><td style="width: 25%; text-align: center;">R I G H T</td><td style="width: 25%; text-align: center;">A I S L E # _____</td></tr><tr><td></td><td style="text-align: center;">AISLE# _____</td><td></td><td style="text-align: center;">AISLE# _____</td></tr></table>	L E F T	REAR <div style="border: 1px solid black; width: 100px; height: 40px; margin: 10px auto; text-align: center;">STANDARD BOOTH</div> AISLE# _____	R I G H T	A I S L E # _____		AISLE# _____		AISLE# _____	For ____, Inc. Use, Only Initiated: _____ Completed By: _____ Checked By: _____ Computer Input: _____ Comments: _____ _____ _____ _____
L E F T	REAR <div style="border: 1px solid black; width: 100px; height: 40px; margin: 10px auto; text-align: center;">STANDARD BOOTH</div> AISLE# _____	R I G H T	A I S L E # _____							
	AISLE# _____		AISLE# _____							



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DÉCOR PACKAGE OPTION 1

DRAPE COLOR IS ALL WHITE: SKIRT COLOR: (CHOOSE BELOW)

Special applies to 10' x 10' exhibits only
Décor Package will be available at show site

Substitutions not permitted



Option 1: 6' Draped Table, 10' x 10' carpet, 2 folding chairs, 1 wastebasket	
ADVANCED PRICE: \$124.00 + TAX AT SHOW SITE: \$163.00 + TAX	
Skirt Color (circle choice):	
Red Black White Blue Silver Hunter Green	
Carpet Color (circle choice):	
Red Black Blue Gray Hunter Green	
ENTER DÉCOR PACKAGE TOTAL HERE	
\$	
8.9% SALES TAX	
TOTAL	
COMPANY NAME	BOOTH #



2023 Georgia Bridal & Wedding Expo
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DÉCOR PACKAGE OPTION 2

DRAPE COLOR IS ALL WHITE: SKIRT COLOR: (CHOOSE BELOW)

Special applies to 10' x 10' exhibits only
Décor Package will be available at show site

Substitutions not permitted



Option 2: 6' Draped Table, 2 folding chairs, 1 wastebasket

ADVANCED PRICE: \$69.00 + TAX

AT SHOW SITE: \$90.00 + TAX

Skirt Color (circle choice):

Red

Black

White

Blue

Silver

Hunter Green

ENTER DÉCOR PACKAGE TOTAL HERE

\$

8.9% SALES TAX

TOTAL

COMPANY NAME

BOOTH #



STANDARD FURNISHINGS & ACCESSORIES

CHAIRS AND ACCESSORIES

Quantity	Description	Discount Price	Standard Price	Total
	Basic Side Chair	\$ 39.00	\$ 58.00	\$
	Folding Chair	\$ 18.00	\$ 25.00	\$
	Literature Stand	\$ 80.00	\$105.00	\$
	Waste Basket	\$ 10.00	\$ 13.00	\$
	Easel, Chrome	\$ 33.00	\$ 41.00	\$
	Café Table 30" round x 42" high	\$ 65.00	\$ 85.00	\$
	Bar Stool Black with Back Support	\$ 59.00	\$ 77.00	\$
	Bag Rack	\$ 25.00	\$ 80.00	\$

SPECIAL DRAPERY BACKGROUNDS—Ordered In 10' Increments

Check Color: ☐Red ☐Blue ☐Black ☐Teal ☐Grey ☐White

Quantity	Description	Discount Price	Standard Price	Total
	3' Drapery Installed, per linear foot	\$ 9.25	\$13.75	\$
	8' Drapery Installed, per linear foot	\$12.00	\$18.25	\$

DRAPED DISPLAY TABLES—30" High x 24" Wide

Check Color: ☐Red ☐Blue ☐Black ☐Teal ☐Grey ☐White ☐Burgundy

Quantity	Description	Discount Price	Standard Price	Total
	4' Draped	\$ 60.00	\$ 78.00	\$
	6' Draped	\$ 70.00	\$ 91.00	\$
	8' Draped	\$ 80.00	\$ 104.00	\$
	4th Side Draped	\$ 22.00	\$ 33.00	\$

DRAPED DISPLAY COUNTERS—42" High x 24" Wide

Check Color: ☐Red ☐Blue ☐Black ☐Teal ☐Grey ☐White ☐Burgundy

Quantity	Description	Discount Price	Standard Price	Total
	4' Draped	\$ 65.00	\$ 85.00	\$
	6' Draped	\$ 75.00	\$ 98.00	\$
	8' Draped	\$ 85.00	\$ 111.00	\$
	4th Side Draped	\$ 22.00	\$ 33.00	\$

TABLE RISERS AND DRAPING

Check Color: ☐Red ☐Blue ☐Black ☐Teal ☐Grey ☐White ☐Burgundy

Quantity	Description	Discount Price	Standard Price	Total
	4' x 10" x 12" Draped	\$35.25	\$47.50	\$
	6' x 10" x 12" Draped	\$45.00	\$60.75	\$
	8' x 10" x 12" Draped	\$57.75	\$78.00	\$

FOR ANY ADDITIONAL FURNISHINGS NOT LISTED ABOVE, PLEASE CONTACT
THE EVENT COORDINATOR AT PME Expo Services FOR ORDERING AND PRICING DE-
TAILS.

EXHIBITING FIRM:	Subtotal	\$
	Tax @ 8.9%	\$
BOOTH #:	Total	\$



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STANDARD CARPET ORDER

CARPET - Carpet Ordered in Multiples are not Guaranteed a Color Match

Check Color: ☐Black ☐Blue ☐Grey ☐Burgundy ☐Red

Quantity	Description	Discount Price	Standard Price	Total
	10' x 10'	\$ 80.00	\$105.00	\$
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	10" x 30'	\$140.00	\$175.00	\$
	10' x 40'	\$170.00	\$210.00	\$
	Carpet Padding per 10' x 10' space	\$55.00 x _____	\$75.00 x _____	\$

DELUXE & SPECIAL CUT CARPET ORDER

Enhance the impression of your booth, plus enjoy the added choices of designer colors, by ordering our custom carpeting. It is available for one-time rental or outright purchase for use at further shows at a very reasonable cost. Carpeting is 30 oz. stain-resistant Zeftron Nylon. Other colors may be available; please call the number below for additional colors and prices. Also consider foam padding for comfort and added luxury feeling.

- | | | | |
|-----------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Gunmetal | <input type="checkbox"/> Misty Grey | <input type="checkbox"/> Bay Water | <input type="checkbox"/> Cherry Red |
| <input type="checkbox"/> Burgundy | <input type="checkbox"/> Silver Mist | <input type="checkbox"/> Baby Blue | <input type="checkbox"/> Ebony |
| <input type="checkbox"/> Navy | <input type="checkbox"/> Sky Blue | <input type="checkbox"/> Dusty Rose | <input type="checkbox"/> Light Teal |

Please fill out your choice below. There is a minimum order of 200 square feet for custom carpet. If additional carpet is required to cover steps, skids and display cases, please send a floor plan. A quotation will be forwarded to you before we proceed.

RENTAL PRICE order includes installation, carpet padding, poly covering and removal.

Carpet Color _____ Booth Size _____ X _____ = _____ Sq. Ft. @ \$3.25/Sq. Ft. \$_____

PURCHASE PRICE order includes installation, carpet padding, poly-covering and removal.

Freight handling charges at the close of the show will be additional.

Carpet Color _____ Booth Size _____ X _____ = _____ Sq. Ft. @ \$4.25/Sq. Ft. \$_____

CARPET PADDING order includes installation and disposing of padding. Padding is only offered at the purchase price.

Carpet Color _____ Booth Size _____ X _____ = _____ Sq. Ft. @ \$0.95/Sq. Ft. \$_____

EXHIBITING FIRM:
BOOTH #

Subtotal \$

Tax @ 8.9% \$

Total \$



**2023 Georgia Bridal & Wedding Expo
Presented by American Consumer Shows
November 12, 2023
Atlanta Convention Center at AmericasMart**

HARDWARE RENTAL ORDER FORM

Qty	Video Equipment	Discount Price	Standard Price	Total
	1/2" VHS With Auto Repeat	\$125	\$160	\$
	DVD Player (Standard)	\$190	\$240	\$
	20" TV / VCR Combo Unit	\$315	\$395	\$
	20" Video Monitor / Receiver	\$195	\$245	\$
	25" Video Monitor / Receiver	\$225	\$310	\$
	54" Roll cart Stand with Drape	\$50	\$95	\$

Qty	LCD & Plasma Monitors	Discount Price	Standard Price	Total
	17" Flat Screen LCD Monitor (1280 x 1024)	\$125	\$160	\$
	20" Flat Screen LCD Monitor (1280 x 1024) BLACK	\$150	\$195	\$
	20" Flat Screen LCD Monitor (1600x1200/Video Input/Audio Bar)	\$150	\$195	\$
	37" Plasma Display (1024 x 768, 4:3 Ratio)	\$250	\$325	\$
	42" Plasma Display (1024 x 768, 16:9 Ratio)	\$450	\$585	\$
	50" Plasma Display (1280 x 932, 16:9 Ratio)	\$650	\$845	\$
	Plasma Floor Stand (Cobra or Dual Post)	\$75	\$95	

Qty	Projection Equipment	Discount Price	Standard Price	Total
	XGA LCD Projector (1024 x 768, 1800 Lumens)	\$940	\$975	\$
	SXGA LCD Projector (1024 x 768, 3000 Lumens)	\$1,275	\$1,745	\$
	Overhead Projector (4000 Lumens)	\$115	\$145	\$
	6' Tripod Screen	\$75	\$95	\$
	8' Tripod Screen	\$95	\$120	\$

Qty	Audio Equipment	Discount Price	Standard Price	Total
	Powered Speak With Floor Stand (150 Watts)	\$75	\$95	\$




EXHIBITING FIRM:	BOOTH #	Delivery Charge	\$ 100.00
Please call for items not listed! A 40% surcharge applies to orders placed within 72 hours of delivery. No credits will be issued after delivery or attempted delivery. Exhibitor must be present in booth to accept delivery, or additional fees will apply. Appropriate cancellation fees will apply to orders cancelled within 15 days of delivery.			
		Tax @ 8.9%	\$
		Total	\$



**2023 Georgia Bridal & Wedding Expo
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FLORAL SERVICE ORDER FORM

QUANTITY	ITEM DESCRIPTION	UNIT PRICE	TOTAL
	Flower Arrangement	\$76.00	\$
	Seasonal Flowering Plants (ie: Mums, Azalea, etc.)	\$49.50	\$
	Large Fern	\$49.50	\$
	2' Green Plant	\$59.50	\$
	3' Green Plant	\$65.00	\$
	4' Green Plant	\$76.00	\$
	5' Green Plant	\$81.00	\$
	6' Green Plant	\$98.00	\$

Plants may vary from pictures in color and size.

Subtotal	\$
Tax @ 8.9%	\$
Total	\$

BOOTH CLEANING ORDER FORM

Cleaning orders placed on show floor will be charged an additional 25%.

CARPET SERVICE (Check One)

<input type="checkbox"/> Vacuum Booth Carpet—One time (Before Show Opens)	\$0.50/sq. ft. X _____ sq. ft. = _____	\$
<input type="checkbox"/> Vacuum Booth Carpet—Daily (Before show opens, and each morning before show opens)	\$0.40/sq. ft. X _____ sq. ft. X _____ days = _____ Indicate dates required: _____	\$

PORTER SERVICE

<input type="checkbox"/> Empty wastebaskets, police floor at 2 hour intervals.	\$67.00 per day Indicate dates required: _____	\$
--	---	----

Booth Cleaning Total \$

NOTE: All rental carpets are clean upon delivery to your booth space. However, during set-up, the carpet can become soiled.
We suggest that you order cleaning service at least once prior to the show opening.

Please include any specific instructions:

EXHIBITING FIRM:

BOOTH#



CREDIT CARD AUTHORIZATION FOR EXHIBIT SERVICES

Credit Card Charge Authorization

(All Information Must Be Provided)

☐ MasterCard ☐ VISA ☐ American Express ☐ Corporate ☐ Personal

Account Number

--	--	--	--

EXPIRATION DATE

	/	
--	---	--

CVS #

--

Card Holders Name

(Please Print)

Billing Address

City

State

Zip

Phone Number

Fax Number

Email Address

Card Holders Signature

Company Name

Booth #

Calculation of Orders

Total

Installation & Dismantle Labor

\$

Standard Furnishing & Accessories

\$

Carpet

\$

Rental Exhibits

\$

Floral Service

\$

Booth Cleaning

\$

Audio Visual Rental

\$

Custom Furniture

\$

Subtotal

\$

Bank Surcharge 3.0% of Subtotal (Credit Card Charges Only)

\$

Total

To simplify payment, send a check payable to PME Expo Services for your entire order or note the amount to be charged to your credit card.

FULL PAYMENT in U.S. funds drawn on a U.S. Bank

\$

Check #

Please list all authorized persons for credit card use at show site below.

Payment Policy

Payment for Services

PME Expo Services requires payment in full at the time services are ordered. PME Expo Services requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services which may include labor & material handling not covered by your first payment.

For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative for products and services rendered to your company for this event.

Method of Payment

PME Expo Services accepts MasterCard, VISA, American Express, & Check. Purchase orders are not considered payment. All payments must be made in U.S. Funds drawn on a U.S. Bank.

Third Party Billing

Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. PME Expo Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See Third Party Billing Request form.

Tax Exempt

If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information with your orders for the show. PME Expo Services must receive your certificate with your order; otherwise tax will appear on your invoice.

Adjustments and Cancellations

Adjustments to your invoice will not be made after the close of show. Some items, services and labor are subject to cancellation fees. Cancellation fees will apply if written notice of cancellation is not received within 15 business days of the show move-in. No credits will be issued after delivery or attempted delivery.

If you have any questions regarding our payment policy, please call exhibitor services at 407-730-3886 or visit our Service Desk at the show. Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, check or bank wire transfer, however, we require your credit card charge authorization to be on file with PME Expo Services. You agree to late fees up to 1.5% per month on any balance not paid at the conclusion of the event, or balance left without appropriate credit card on file.

ELECTRICAL SERVICE ORDER

AMERICASMART REAL ESTATE, LLC

240 Peachtree Street, N.W, Suite 2200

Atlanta, Georgia 30303 (Email: hclark@imcenters.com)

Phone (404) 220-2244 • Fax (404) 220-2135

LOCATION: BLDG 1 • BLDG 2 • BLDG 3 • FLOOR: _____

- FULL PAYMENT IN U.S. DOLLARS **MUST** ACCOMPANY ORDER TO RECEIVE ADVANCE RATE. (NO EXCEPTIONS)
- FULL PAYMENT **MUST** BE RENDERED PRIOR TO OPENING OF EVENT.
- PAYMENT IS NON-REFUNDABLE ONCE SERVICE HAS BEEN INSTALLED.
- **REVIEW NEXT PAGE FOR TERMS AND CONDITIONS.**
- <EFFECTIVE YR2023>**

FULL NAME OF EVENT

EVENT DATES

BOOTH NO.

EXHIBITOR NAME

PHONE

FAX

ADDRESS

CITY, STATE ZIP

EMAIL ADDRESS

120-VOLT ELECTRICAL SERVICE SUPPLIED BY SINGLE OUTLET EXTENSION CORD

NOTE: A SEPARATE OUTLET MUST BE ORDERED FOR EACH LOCATION IN BOOTH WHERE EQUIPMENT IS TO BE LOCATED

QUANTITY	DESCRIPTION: 120 VOLT SERVICE ONLY (LABOR INCLUDED)	ADVANCE RATE	FLOOR RATE	AMOUNT
_____	0-500 WATTS.....	\$115.00	\$172.00	\$ _____
_____	501-1000 WATTS.....	\$135.00	\$202.00	\$ _____
_____	1001-1500 WATTS.....	\$165.00	\$247.00	\$ _____
_____	1501-2000 WATTS.....	\$205.00	\$307.00	\$ _____
_____	SINGLE OUTLET EXTENSION CORD, POWER NOT INCLUDED.....	\$75.00	\$75.00	\$ _____
_____	MULTI – POWER STRIP, POWER NOT INCLUDED.....	\$80.00	\$80.00	\$ _____

208-VOLT ELECTRICAL SERVICE: SERVICE OVER 100 AMPS PRICED UPON REQUEST

NOTE: MANDATORY LABOR CHARGE NOT INCLUDED – PRICED BY FACILITY; TRANSFORMERS AVAILABLE – PRICED UPON REQUEST

QUANTITY	DESCRIPTION	VOLTAGE	PHASE	NEUTRAL REQUIRED	ADVANCE RATE		FLOOR RATE		AMOUNT
_____	20 AMP.....	_____	_____	_____	1 PHASE	3 PHASE	1 PHASE	3 PHASE	\$ _____
_____	30 AMP.....	_____	_____	_____	\$409.00	\$545.00	\$613.00	\$817.00	\$ _____
_____	60 AMP.....	_____	_____	_____	\$475.00	\$632.00	\$715.00	\$948.00	\$ _____
_____	100 AMP.....	_____	_____	_____	\$673.00	\$895.00	\$1008.00	\$1342.00	\$ _____
_____	200 AMP.....	_____	_____	_____	\$922.00	\$1506.00	\$1383.00	\$1869.00	\$ _____
UPON REQUEST					N/A	N/A	N/A	N/A	UPON REQUEST

FLOODLIGHTS: SERVICE CONNECTION FOR LIGHTS ONLY, NO OTHER USE AUTHORIZED

QUANTITY	DESCRIPTION: PLEASE INDICATE PLACEMENT	ADVANCE RATE	FLOOR RATE	AMOUNT
_____	PAR-38 LIGHT (EQUIVALENT TO A 90-WATT BULB)	\$120.00	\$180.00	\$ _____
_____	Each light can be individually directed			

PLEASE LIST BOOTH ITEM(S) THAT NEED ELECTRICITY: _____

LABOR: LABOR FOR ELECTRICAL WORK ON EQUIPMENT INCLUDING INSTALLING CORDS UNDER CARPET, REPAIRS, TRACING MALFUNCTIONS, ETC. WILL BE CHARGED IN ½ HOUR INCREMENTS (MINIMUM CHARGE – ½ HOUR)

QUANTITY	DESCRIPTION: MUST SUBMIT DESCRIPTION OF LABOR WITH ORDER	RATE	AMOUNT
_____HRS.	MONDAY – FRIDAY, 8:00 AM – 4:00 PM (except holidays)	\$65.00 PER HR.	\$ _____
_____HRS.	MONDAY – FRIDAY, 4:00 PM – 8:00 AM AND SATURDAY (except holidays)	\$75.00 PER HR.	\$ _____
_____HRS.	SUNDAY AND HOLIDAYS	\$85.00 PER HR.	\$ _____

TOTAL CHARGES: \$ _____

Payment Information: Payment by check or money order payable to **AmericasMart Real Estate, LLC** ("AmericasMart"). All checks must be drawn on U.S. banks. A service charge of \$20.00 will be assessed on all returned checks. Wire/ACH transfers for this service will not be accepted.

Check: _____ Money Order _____ Credit Card: VISA _____ MasterCard _____ (**AMEX/DISCOVER NOT ACCEPTED**)

Corporate Card: _____ Yes _____ No

Cardholder Name (PRINT): _____ Title: _____

Card Number: _____ Exp. Date _____ 3-Digit Code _____

Cardholder Billing Address: _____ City: _____ State: _____ Zip: _____

Amount to Charge: \$ _____ (write in the exact amount to charge)

I, the cardholder, authorize the amount specified above to be charged to my credit card for payment of electrical services by AmericasMart. I agree that the above information is correct. I understand that this amount is non-refundable and non-transferable in the event of a cancellation.

Cardholder's Signature (Required): _____ Date: _____

TERMS AND CONDITIONS

1. Advance orders must be received a minimum of fourteen (14) days prior to the Commencement Date of the Event.
2. Notification of cancellation must be received in writing a minimum of fourteen (14) days prior to the Commencement Date of the Event.
3. Payment in full must be rendered prior to the Commencement Date of the Event.
4. Credit will not be given for electrical service installed and not used.
5. All materials and equipment furnished by AmericasMart for this service order shall remain AmericasMart's property and shall be removed ONLY by agents or employees of AmericasMart at the close of the Event.
6. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment of special wiring. Requests for special services, including but not limited to, placing cords or relocating service (s) will include a labor charge.
7. Walls, columns, ceilings, and permanent building utility outlets/track(s) are not part of booth space and are not to be used by Exhibitors.
8. All equipment regardless of source of power must comply with federal, state and local laws, ordinances and safety codes.
9. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits prohibited.
10. Prices based upon current wage rates and are subject to change without notice.
11. Under no circumstances shall anyone other than AmericasMart agents or employees make electrical/lighting connections. Booths using any electrical or lighting services without payment received by AmericasMart will incur an additional \$10.00 penalty fee.
12. Special equipment requiring engineers or technicians for assembly, servicing, preparatory work and operation may be executed without AmericasMart agents or employees, however, all service connections and overload protections to such equipment must be made by AmericasMart agents or employees only.
13. All equipment must be properly tagged and wired with complete information, including but not limited to, type of current, voltage, phase, cycle, horsepower, etc.
14. Electrical Power for lights and displays will be turned on one hour prior to show opening time and off at show closing time daily.
15. Unless otherwise directed, AmericasMart agents or employees are authorized to cut floor coverings to permit installation of service.
16. All exhibitor's cords must be of the 3 wire grounded type. All exposed noncurrent carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
17. Requests for special voltage and/or other "Special Requirements" (see front page) must be received by AmericasMart at least thirty (30) prior to scheduled exhibitor arrival and move-in.

Questions regarding service should be directed to:

Attention: Trade Show & Event Operations
240 Peachtree Street, N.W., Suite 2200
Atlanta, Georgia 30303

PHONE: (404)220-2244 FAX: (404)220-2253

18. Exhibitor shall indemnify AmericasMart, its owners, agents, representatives and employees, and hold same harmless from and against all loss, claims, actions, damages, or liability for personal injuries and/or property damage arising from or out of the work performed in connection with this Agreement
19. Exhibitor agrees that AmericasMart, its owners, agents, and employees, shall not at any time or to any extent whatsoever be liable, responsible, or accountable for, and Exhibitor hereby releases AmericasMart and its owners, agents, and employees, and waives all claims of Exhibitor, against AmericasMart and its owners, agents, and employees for any injury, damage, theft or mysterious disappearance to Exhibitor's property, equipment, merchandise or business, whether direct or indirect, caused by or arising out of the work performed in connection with this Agreement.

In the event Exhibitor fails to pay any amount hereunder as and when the same is due and payable, AmericasMart shall be entitled to, and Exhibitor agrees to pay, interest on such unpaid amount at the same rate of eighteen percent (18%) per annum, together with all costs incurred by AmericasMart in collecting such amounts, including without limitation, AmericasMart's administrative costs (not to exceed five percent (5%) of the amount collected, and AmericasMart's Actual attorneys' fees.

STANDARD ELECTRICAL SERVICE AVAILABLE 120 VOLT, A.C., SINGLE PHASE.60 CYCLE 208 VOLT, A.C., SINGLE PHASE .60 CYCLE 208 VOLT, A.C., THREE PHASE.60 CYCLE SPECIAL VOLTAGE AVAILABLE ON REQUEST	SHOW GENERAL LOCATION OF OUTLETS IN BOOTH INDICATE BOOTH DIMENSIONS AND AISLE NUMBER <table style="width: 100%; border: none;"><tr><td style="width: 25%; text-align: center;">L E F T</td><td style="width: 25%; text-align: center;">REAR <div style="border: 1px solid black; width: 100px; height: 40px; margin: 10px auto; text-align: center;">STANDARD BOOTH</div>AISLE# _____</td><td style="width: 25%; text-align: center;">R I G H T</td><td style="width: 25%; text-align: center;">A I S L E # _____</td></tr><tr><td></td><td style="text-align: center;">AISLE# _____</td><td></td><td style="text-align: center;">AISLE# _____</td></tr></table>	L E F T	REAR <div style="border: 1px solid black; width: 100px; height: 40px; margin: 10px auto; text-align: center;">STANDARD BOOTH</div> AISLE# _____	R I G H T	A I S L E # _____		AISLE# _____		AISLE# _____	For ____, Inc. Use, Only Initiated: _____ Completed By: _____ Checked By: _____ Computer Input: _____ Comments: _____ _____ _____ _____
L E F T	REAR <div style="border: 1px solid black; width: 100px; height: 40px; margin: 10px auto; text-align: center;">STANDARD BOOTH</div> AISLE# _____	R I G H T	A I S L E # _____							
	AISLE# _____		AISLE# _____							



EXHIBITOR'S AGREEMENT

TO DISTRIBUTE SAMPLE FOOD & BEVERAGE

This agreement is by and between ARAMARK Business Services, a division of ARAMARK Services Inc., hereinafter referred to as "ARAMARK" ("Caterer") and the following exhibitor ("Exhibitor"):

Show Name _____ Show Date _____

Exhibitors Company Name _____

Booth Number _____

Address _____

City, State, Zip Code _____

Contact _____ Phone Number _____

- A. ARAMARK provides food & beverage service at the facility known as Americasmart located in Atlanta GA ("FACILITY");

In consideration of the terms and conditions set forth below, Caterer and Exhibitor intending to be legally bound, agree as follows:

I. INDEMNITY

Exhibitor hereby agrees to indemnify, defend and hold harmless ARAMARK, its subsidiaries, affiliates, employees, agents; officers and directors from and against any liabilities, damages, losses, claims, suits, judgments, fines, costs and expenses, including without limitation, attorneys' fees and expenses incurred by ARAMARK and arising out or relating to Exhibitor's distribution of alcoholic beverages as well as food and non-alcoholic beverage service at the

Facility or any other activity related thereto, including, without limitation, any such liabilities, damages or said other matters arising from injury to or death of any person, or damage to or destruction of property.

II. **INSURANCE**

Exhibitor shall obtain and maintain insurance for the period in which it shall provide alcoholic beverage, and food and non-alcoholic beverage service in the amounts set forth in this Section, and shall provide to ARAMARK a certificate of insurance evidencing such coverage and naming ARAMARK as an additional insured:

- a. Liquor Liability (Dram Shop): Not less than \$2,000,000.00 per person
- b. Comprehensive General Liability: Not less than \$1,000,000.00 per person
- c. Workers Compensation: As required by law
- d. Excess Liability: \$5,000,000.00

III. **CONSENT**

To the extent such consent is required by the Department of Revenue Alcohol and Tobacco Tax Unit, ARAMARK, hereby consents to the service of alcoholic beverages, food and non-alcohol related beverage service by Exhibitor in the areas described in Exhibit A attached to this Agreement.

In Witness Whereof, Exhibitor and Caterer have executed this Agreement.
Certificate of Insurance and Exhibitors agreement must be received no later than 7 business days prior to event.

Caterer

ARAMARK BUSINESS SERVICES

BY: _____
Dawn Sullivan
General Manager

Exhibitor

BY: _____

(Print Name)

(Title)

ARAMARK SERVICES INC.
Dawn Sullivan
P: 404.220.2265
EMAIL: dsullivan@americasmart.com